HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 345

Minutes of Meeting of Board of Directors
September 21, 2026

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 345 (the "District") met in regular session at the Board's designated meeting place at 1300 Post Oak Boulevard, Suite 2500, Houston, Harris County, Texas, on September 21, 2026, in accordance with the duly posted notice of meeting, and the roll was called of the duly constituted members of said Board of Directors, as follows:

Everett M. Dalton, President
Keith Wright, Vice President
Aaron Pichon, Secretary
David Vinzant, Assistant Secretary
Michael Fitzgerald, Assistant Secretary

and all of said persons were present, except for Directors Wright and Pichon, thus constituting a quorum.

Also present were Yaneth Cooper of Municipal Accounts & Consulting, L.P. ("MA&C"); Isabel Mata of Wheeler & Associates, Inc. ("Wheeler"); Debbie Shelton of Master Advisors LLC ("Masterson"); Chad Buckley of Inframark, LLC ("Inframark"); Simon VanDyk of Touchstone District Services, LLC ("Touchstone"); and Kate Henderson and Charlotte Griffiths of Schwartz, Page and Harding, L.L.P. ("SPH"). Michael Miller, a member of the public, joined the meeting via video conference. Bob Wempe of Pape-Dawson Consulting Engineers, LLC ("Pape-Dawson") entered the meeting at a later time, as noted herein.

The meeting was called to order, and declared open for such business as might regularly come before it.

PUBLIC COMMENTS

The Board began by opening the meeting for public comments. There being no comments from the public, the Board continued to the next item of business.

APPROVAL OF MINUTES

The Board considered approval of the minutes of its regular meeting held on August 17, 2026. After review and discussion of the August 17, 2026, minutes presented, Director Dalton moved that such minutes be approved, as written. Director Vinzant seconded said motion, which unanimously carried.

BOOKKEEPER'S REPORT

Ms. Cooper presented to and reviewed with the Board a Bookkeeper's Report dated

September 21, 2026, a copy of which is attached hereto as **Exhibit A**, including the disbursements presented for payment from the District's various accounts, a Fund Balance Report, Pledged Securities Report, Actual vs. Budget Comparisons for the District's various accounts, and a Cash Flow Forecast. Ms. Cooper also presented the Quarterly Investment Inventory Report for the period ending July 31, 2026, a copy of which is included with the Bookkeeper's Report. Following discussion, Director Fitzgerald moved that (i) the Bookkeeper's Report be approved and that payment be authorized on the checks presented, and (ii) the Quarterly Investment Inventory Report be approved and the District's Investment Officer be authorized to execute same on behalf of the District. Director Dalton seconded the motion, which unanimously carried.

TAX ASSESSOR-COLLECTOR'S REPORT

Ms. Mata presented to and reviewed with the Board the Tax Assessor-Collector's Report prepared by Wheeler, dated August 31, 2026, a copy of which is attached hereto as **Exhibit B**. Following review and discussion of the report submitted, it was moved by Director Dalton, seconded by Director Fitzgerald and unanimously carried, that the Tax Assessor-Collector's Report dated August 31, 2026, be approved and that the checks identified in the report be approved for payment.

The Board next considered payment of quarterly assessment fees to Harris County Appraisal via ACH payments as requested by Wheeler. Ms. Henderson advised the Board that SPH is reviewing Wheeler's request and actions required by the Board to authorize same. Following discussion of ACH payments, the Board deferred taking action on the matter at this time.

FINANICAL ADVISOR'S RECOMMENDATION CONCERNING THE DISTRICT'S PROPOSED 2026 TAX RATE

The Board next considered the Financial Advisor's recommendation concerning the District's proposed 2026 tax rate. In connection therewith, Ms. Shelton presented to and reviewed with the Board a tax rate analysis prepared by Masterson relative to the District's 2026 maintenance tax rate, a copy of which is attached hereto as **Exhibit C**. Ms. Shelton noted the District does not have any outstanding bonds, and, therefore, no debt service tax rate is necessary.

There next followed a discussion concerning the requirements for notice of the District's intention to adopt a 2026 tax rate. Ms. Henderson advised that, pursuant to Section 49.236 of the Texas Water Code, as amended, the District is required to provide a notice containing certain tax-related information in connection with each meeting at which the adoption of a tax rate will be considered. She further advised that the information to be included in the notice is set forth in the Water Code and includes the proposed tax rate to be adopted. Ms. Henderson advised that the District must provide the notice by either (1) publishing it at least once in a newspaper having general circulation in the District at least seven days before the date of the meeting at which the tax rate will be adopted, or (2) mailing it to each owner of taxable property in the District, at the address shown on the most recently certified tax roll of the District, at least 10 days before the date of the meeting.

After further discussion on the matter, Director Vinzant moved that the District declare its intention to levy a proposed 2026 maintenance tax rate of $0.1599 per $100 of assessed valuation, and that the District's Tax Assessor-Collector be authorized to publish notice of the District's intention to adopt such 2026 tax rate at its next meeting in the form and at the time required by law. Director Fitzgerald seconded said motion, which unanimously carried. The Board concurred that the District's Tax Assessor-Collector publish the notice in the *Houston Business Journal* and provide a copy of notice to the District's website provider for inclusion on the District's website.

Mr. Wempe entered the meeting at this time.

DELINQUENT TAX REPORT

Ms. Henderson reported that a Delinquent Tax Report was not received this month from the District's delinquent tax attorneys, Perdue, Brandon, Collins, Fielder & Mott, L.L.P.

ENGINEER'S REPORT

The Board next considered the Engineer's Report. Mr. Wempe presented to and reviewed with the Board an Engineering Report dated September 21, 2026, a copy of which is attached hereto as **Exhibit D**. In connection with Water Plant Phase 2, Mr. Wempe advised the Board that Pape-Dawson had received four (4) bids and that McDonald Municipal & Industrial ("MMI") had submitted the lowest qualified bid in the amount of $1,286,469.00. He further advised that MMI had submitted a bid for the replacement of the diesel generator in the amount of $150,000.00 and an alternative bid for a natural gas generator in the amount of $436,700.00. Following discussion of the Engineer's Report, Director Dalton moved that the Board approve the Engineer's Report, including (i) award of construction contract to MMI in the amount of $1,286,469.00 with a diesel generator, as recommended by Pape-Dawson, (ii) approval of Pay Estimate No. 6 in the amount of $211,954.86 from W.W. Payton Corporation in connection the Water Well No. 2 project, and (iii) approval of Pay Estimate No. 3 in the amount of $55,800.00 from Gilleland Smith Construction, Inc. in connection with the Wastewater Treatment Plant Improvements project, Phase I. Director Fitzgerald seconded the motion, which unanimously carried.

Ms. Henderson next presented a Storm Water Management Report from Storm Water Solutions, LLC, dated September 2026, a copy of which is attached hereto as **Exhibit E**. Ms. Henderson noted that no action was required of the Board in connection with same.

OPERATIONS ADVISORY COMMITTEE REPORT RELATIVE TO JOINT WASTEWATER TREATMENT PLANT

Director Fitzgeralds provided a brief update regarding the recent meeting of the Operations Advisory committee.

OPERATIONS REPORT

Mr. Buckley presented to and reviewed with the Board the Operations and Maintenance Report ("Operations Report") for the month of August 2026, a copy of which is attached hereto as

Exhibit F. In connection therewith, Mr. Buckley presented the Board with four (4) accounts recommended for collections in the total amount of $50,293.84. Mr. Buckley then advised the Board of a request from a customer for a water bill adjustment due to a water leak in said resident's pool. He advised the Board that such customer had provided Inframark with evidence of repair of leak. Following discussion, Director Vinzant moved that (i) Inframark be authorized to send two (2) accounts in a total amount of $632.01 to collections, as recommended by Inframark, (ii) SPH be authorized to send demand letters to the holders of the two (2) accounts totaling $49,661.83 and not send such accounts to collections, (iii) Inframark be authorized to credit a certain customer's account in connection with a swimming pool leak in the total amount of $148.50, and (iv) approval of proposal from Southern Flowmeter, Inc. at a total cost of $2,098.00 for the repair of certain commercial meters in connection with annual meter testing. Director Fitzgerald seconded the motion which unanimously carried.

SECURITY MATTERS

The Board next considered security matters throughout the District. In connection therewith, Ms. Henderson presented to and reviewed with the Board the August 2026 Green Trails Monthly Report and Harris County Constable Precinct 5 Beat Activity Report, copies of which are attached hereto as **Exhibit G**. Following discussion, it was noted that no action was required of the Board in connection with the reports.

MASS COMMUNICATION MESSAGING SYSTEM AND DISTRICT WEBSITE

The Board next considered the status of communications within the District and the District's website.

CYBERSECURITY AND ARTIFICIAL INTERLLIGENCE TRAINING REQUIREMENTS

Ms. Henderson reminded the Board that each Director is required to complete cybersecurity training prior to August 31 each year. The Board noted that all Directors have completed their training.

ATTORNEY'S REPORT

The Board next considered the attorney's report. Ms. Henderson advised that she had nothing further of a legal nature to discuss with the Board at this time.

CLOSED SESSION

The Board determined it was not necessary to enter into Closed Session.

FUTURE AGENDA ITEMS

The Board next considered matters to be placed on future agendas. No additional agenda items, other than routine and ongoing matters, were requested.

ADJOURNMENT

There being no further business to come before the Board, upon motion made by Director Dalton, seconded by Director Fitzgerald and unanimously carried, the meeting was adjourned.



SEAL

Secretary

List of Attachments to
Harris County Municipal Utility District No. 345
Minutes of Meeting of September 21, 2026

Exhibit A	Bookkeeper's Report
Exhibit B	Tax Assessor-Collector Report
Exhibit C	2026 Tax Rate Recommendation
Exhibit D	Engineer's Report
Exhibit E	Storm Water Management Report
Exhibit F	Operations Report
Exhibit G	Security Matters