HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 345

Minutes of Meeting of Board of Directors
May 18, 2026

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 345 (the "District") met in regular session at the Board's designated meeting place at 1300 Post Oak Boulevard, Suite 2500, Houston, Harris County, Texas, on May 18, 2026, in accordance with the duly posted notice of meeting, and the roll was called of the duly constituted members of said Board of Directors, as follows:

Everett M. Dalton, President
Keith Wright, Vice President
Aaron Pichon, Secretary
David Vinzant, Assistant Secretary
Michael Fitzgerald, Assistant Secretary

and all of said persons were present, except Director Dalton, thus constituting a quorum.

Also present were Jennifer Hanna of Forvis Mazars, LLP ("Forvis"); Isabel Mata of Wheeler & Associates, Inc. ("Wheeler"); Chad Buckley of Inframark, LLC ("Inframark"); Bob Wempe of Pape-Dawson Consulting Engineers, LLC ("Pape-Dawson"); Karen Sears of Storm Water Solutions, LLC ("SWS"); Justin Waggoner of Touchstone District Services, LLC ("Touchstone"); a member of the public attending virtually via Zoom; and Kate Henderson and Charlotte Griffiths of Schwartz, Page and Harding, L.L.P. ("SPH"). Yaneth Cooper of Municipal Accounts & Consulting, L.P. ("MA&C") entered the meeting at a later time, as noted herein.

The meeting was called to order, and declared open for such business as might regularly come before it.

PUBLIC COMMENTS

The Board began by opening the meeting for public comments. There being no comments from the public, the Board continued to the next item of business.

APPROVAL OF MINUTES

The Board considered approval of the minutes of its regular meeting held on April 20, 2026. After review and discussion of the April 20, 2026, minutes presented, Director Wright moved that such minutes be approved, as written. Director Fitzgerald seconded said motion, which unanimously carried.

ACCEPTANCE OF QUALIFICATION STATEMENT, OFFICIAL BOND, OATH OF OFFICE, AFFIDAVIT OF CURRENT DIRECTOR AND ELECTION NOT TO DISCLOSE CERTAIN INFORMATION OF DIRECTOR

The Board considered the acceptance of the Qualification Statement, Official Bond, Oath of Office, Affidavit of Current Director and Election Not to Disclose Certain Information for David Vinzant. After discussion on the matter, it was moved by Director Pichon, seconded by Director Fitzgerald, and unanimously carried, that the Board approve said Official Bond, and accept said Qualification Statement, Oath of Office, Affidavit of Current Director and Election Not to Disclose Certain Information and declare David Vinzant to be a duly elected and qualified director of the District to serve a four (4) year term ending My 4, 2030.

ELECTION OF OFFICERS OF BOARD OF DIRECTORS

The Board considered the reorganization of the officers of the Board. After discussion on the matter, the Board concurred not to make any changes to the current officer positions.

DISTRICT REGISTRATION FORM

The Board considered approving a District Registration Form required by the Texas Commission on Environmental Quality ("TCEQ"). Ms. Henderson explained that, in accordance with the Texas Water Code, municipal utility districts are required to file names, mailing addresses, officer positions and the terms of office of new or re-elected directors with the TCEQ within thirty days (30) after an election or appointment. She advised that, with the Board's approval, SPH will complete the District Registration Form to reflect the new term of office for Director Vinzant and will file the form with the TCEQ. After further discussion of the matter, Director Vinzant moved that the Board authorize SPH to prepare an updated District Registration Form as discussed and to submit same to the TCEQ prior to the applicable deadline. Director Fitzgerald seconded said motion, which unanimously carried.

Ms. Cooper entered the meeting at this time.

PREPARATION AND MAINTENANCE OF LOCAL GOVERNMENT OFFICERS LIST

Mr. Henderson reminded the Board that, pursuant to Chapter 176 of the Texas Local Government Code, the District is required to and does maintain a list of Local Government Officers, which includes the members of the Board and the District's Investment Officers in connection with conflict of interest disclosure requirements. After discussion on the matter, Director Pichon moved that the District update the District's list of Local Government Officers as required by law. Director Fitzgerald seconded said motion, which unanimously carried.

REVIEW AND APPROVAL OF AUDIT REPORT

The Board considered the review and approval of the District's audit report for the fiscal year ended January 31, 2026. In connection therewith, Ms. Hanna presented a draft of the audit report prepared by Forvis, a copy of which is attached hereto as **Exhibit A**, and reviewed said audit in detail with the Board. Following review and discussion, it was moved by Director Vinzant, seconded by Director Wright and unanimously carried, that (i) the audit report for the fiscal year ended January 31, 2026, be approved, subject to final review by the District's consultants, (ii) the Vice President be authorized to execute the Annual Filing Affidavit on behalf of the Board and the District, and (iii) such audit report and Annual Filing Affidavit be filed with the appropriate governmental authorities, including the TCEQ and the Texas Comptroller of Public Accounts (the "Comptroller"), as required.

In connection with the District's audit, Ms. Hanna next presented to and reviewed with the Board a draft of the Management Representation Letter prepared by Forvis, concerning the Board's internal controls over financial reporting (the "MRL"), a copy of which is included in **Exhibit A**. In connection therewith, Ms. Hanna advised the Board that the MRL is being submitted in connection with the requirements of the Statement on Auditing Standards No. 115, and includes Management's Response to said letter. Ms. Hanna additionally presented for the Board's review, a Board Communication Letter from Forvis, a copy of which is included in **Exhibit A**, summarizing various information that Forvis is required to communicate to the Board as part of its audit of the District's financial statements. Following discussion, it was moved by Director Vinzant, seconded by Director Wright and unanimously carried, that the draft Management Response be approved, as presented, and that same be included in the final MRL.

BOOKKEEPER'S REPORT

Ms. Cooper presented to and reviewed with the Board a Bookkeeper's Report dated May 18, 2026, a copy of which is attached hereto as **Exhibit B**, including the disbursements presented for payment from the District's various accounts, a Fund Balance Report, Pledged Securities Report, Actual vs. Budget Comparisons for the District's various accounts, and a Cash Flow Forecast. Following discussion, Director Fitzgerald moved that the Board approve the Bookkeeper's Report and authorize payment of the disbursements listed therein. Director Wright seconded the motion, which unanimously carried.

TAX ASSESSOR-COLLECTOR'S REPORT

Ms. Mata presented to and reviewed with the Board the Tax Assessor-Collector's Reports prepared by Wheeler, dated April 30, 2026, a copy of which is attached hereto as **Exhibit C**. Ms. Mata presented the Board with a list of six (6) personal property account in the total amount of $266.84 that Wheeler recommends be forwarded to the Uncollectible Tax Roll, a copy of which is included with **Exhibit C**. Following review and discussion of the report submitted, Following review and discussion of the report submitted, it was moved by Director Fitzgerald, seconded by Director Vinzant and unanimously carried, that (i) the Tax Assessor-Collector's Report dated April 30, 2026, be approved and that the checks identified in the report be approved for payment, and

(ii) personal property accounts be forwarded to the Uncollectible Tax Roll, as recommended by Wheeler.

UNCLAIMED PROPERTY REPORT

The Board next considered approval of an Unclaimed Property Report(s) as of March 1, 2026, and the filing of same with the Comptroller prior to July 1, 2026. In connection therewith, Ms. Cooper presented to and reviewed with the Board a report detailing $457.24 of unclaimed property for the reporting period, a copy of which is attached hereto as **Exhibit D**. Ms. Mata then advised the Board that there was no unclaimed property in the District's tax accounts for the reporting period. After discussion, Director Vinzant moved that Bookkeeper be authorized to file an Unclaimed Property Report with the Comptroller prior to July 1, 2026, and remit said unclaimed property to the Comptroller. Director Fitzgerald seconded said motion, which unanimously carried.

DELINQUENT TAX REPORT

Ms. Henderson noted that a Delinquent Tax Report was not received this month from Perdue, Brandon, Fielder, Collins & Mott, L.L.P. ("PBFCM"), the District's delinquent tax collections attorneys.

AMENDEMENT TO AGREEMENT FOR ABITRAGE SERVICES

The Board next considered a proposed Amendment to the Engagement Letter for Yield Restriction and Rebate Calculation Analysis ("Amended Agreement for Arbitrage Services") between the District and Municipal Risk Management Group, LLC ("MRMG"), which is attached hereto as **Exhibit E**. Following review and discussion, Director Wright moved that the Board (i) approve the Amended Agreement for Arbitrage Services, (ii) authorize the Vice President to execute same on behalf of the Board and the District, and (iii) the District accept MRMG's Texas Ethics Commission ("TEC") Form 1295, and SPH be authorized to acknowledge the District's receipt of same with the TEC.

ENGINEER'S REPORT

The Board next considered the Engineer's Report. Mr. Wempe presented to and reviewed with the Board an Engineering Report dated May 18, 2026, a copy of which is attached hereto as **Exhibit F**.

In connection therewith, the Board discussed various matters related to the drilling of the second water well and ongoing concerns from residents whose homes are adjacent to the site. Ms. Henderson advised of an email from a resident reporting recent activity by CenterPoint Energy ("CenterPoint") on their property and the resident's concerns that such activity is related to the drilling of the second water well. Director Fitzgerald advised that he and Director Dalton can look into the matter as the Board's special committee handling second water well matters in consultation with Mr. Wempe in order to determine if CenterPoint's activity is related to the drilling of the second water well.

The Board next considered a certain extreme event overflow swale in the District and erosion at the site of same as detailed in the report provided by Stuckey's, LLC ("Stuckey's") at the April Board meeting. Mr. Wempe advised the Board that he has requested a proposal from Stuckey's, as requested by the Board at its April meeting, and expects to present same at next month's Board meeting.

Mr. Wempe next presented to and reviewed with the Board a proposal from Pape-Dawson to prepare the Texas Pollutant Discharge Elimination System ("TPDES") renewal permit for the District's Wastewater Treatment Plant, which is included in the Engineer's Report. He advised that the current permit expires on April 11, 2027, and that the deadline to submit the application for the new permit is October 8, 2026.

After discussion, Director Fitzgerald moved that the Board approve the Engineer's Report and the recommendations contained therein, including acceptance of Pape-Dawson's proposal and authorization for Pape-Dawson to prepare the TPDES renewal permit application. Director Wright seconded the motion, which unanimously carried.

OPERATIONS ADVISORY COMMITTEE REPORT RELATIVE TO JOINT WASTEWATER TREATMENT PLANT

Director Fitzgerald advised that he had nothing to report at this time in connection with the meeting.

OPERATIONS REPORT

Mr. Buckley presented to and reviewed with the Board the Operations and Maintenance Report ("Operations Report") for the month of April 2026, a copy of which is attached hereto as **Exhibit G**. In connection therewith, Mr. Buckley advised of an excursion at the Wastewater Treatment Plant and advised that Inframark had notified the TCEQ, as required. Following discussion, it was noted that no action was required of the Board in connection with the Operations Report.

Mr. Buckley next advised the Board that Inframark is willing to pay the District $2,454.67 in connection with the overage of water taken from the Emergency Interconnect with Harris County Municipal Utility District No. 216 ("No. 216"), as discussed at April's Board meeting, and discussed in detail with the Board how Inframark calculated such credit amount. Following discussion, the Board concurred to accept the credit from Inframark.

AMERICA'S WATER INFRASTRUCTURE ACT OF 2018 ("AWIA")

Ms. Henderson next reminded the Board that AWIA requires a community water system providing drinking water to greater than 3,300 people to: (a) undertake a comprehensive assessment of its drinking water distribution system/practices relating to risk and resilience to natural or manmade disasters; (b) provide a certification of said assessment to the United States Environmental Protection Agency ("EPA"); and (c) prepare an emergency preparedness plan ("EPP") and certify its completion with the EPA within six months of certifying completion of the assessment based on the assessment findings. She then reminded the Board that the District previously conducted the assessment and prepared an EPP, and advised that the assessment must be reviewed and revised every five years. SPH recommends that the Board of Directors authorize and direct the District's engineer and/or the District's operator, in consultation with each other, to review the assessment and provide any necessary updates to the assessment and EPP prior to the applicable deadlines. After discussion on the matter, it was moved by Director Vinzant, seconded by Director Wright and unanimously carried, that Pape-Dawson and/or Inframark be authorized and directed to address the AWIA requirements prior to the applicable deadlines and for Director Fitzgerald to coordinate with Pape-Dawson and/or Inframark on same.

STORM WATER MANAGEMENT REPORT

Ms. Sears presented to and reviewed with the Board the Storm Water Management Report for May 2026, attached hereto as **Exhibit G**. In connection therewith, she presented a proposal from SWS for an amended maintenance schedule, a copy of which is included with **Exhibit G**. Following discussion, Director Pichon moved that the Board approve the proposal from SWS and accept SWS's TEC Form 1295, and authorize SPH to acknowledge the District's receipt of same with the TEC. Director Fitzgerald seconded said motion, which unanimously carried.

APPROVAL OF CONSUMER CONFIDENCE REPORT

Mr. Buckley presented to and reviewed with the Board a draft of the District's Consumer Confidence Report ("CCR"), the format of which is dictated by the TCEQ and by the United States Environmental Protection Agency. A copy of the draft CCR is included in the Operations Report. He advised the Board that the CCR must be provided to all customers of the District and posted to the District's website prior to July 1 of this year, as required by law. Mr. Buckley advised the Board that Inframark can provide the District's CCR to the District's customers (a) by mailing a paper copy of such CCR to each customer, or (b) in an electronic format viably including a direct URL link included on the next water bill rather than by mail, if the Board so desires. After discussion on the matter, it was moved by Director Pichon, seconded by Director Fitzgerald, and unanimously carried, that the CCR be approved by the Board, subject to SPH's final review and approval, and that Inframark be authorized and directed to send a copy of the CCR to Classic Messaging for posting on the District's web site and to distribute same to the District's customers in an electronic format as described above prior to the July 1 deadline.

SECURITY MATTERS

The Board next considered security matters throughout the District. In connection therewith, Ms. Henderson presented to and reviewed with the Board the April 2026 Green Trails Monthly Reports and Harris County Constable Precinct 5 Beat Activity Reports, copies of which are attached hereto as **Exhibit I**. Following discussion, it was noted that no action was required of the Board in connection with the security reports.

MASS COMMUNICATION MESSAGING SYSTEM AND DISTRICT WEBSITE

The Board next considered the status of communications within the District and the District's website. Director Pichon provided a brief update regarding various matters relative to communications within the District.

STATUS OF HIKE AND BIKE UNDERPASS ON FRY ROAD BY WILLOW FORK DRAINAGE DISRICT ("WILLOW FORK")

Ms. Henderson advised that she had nothing new to report to the Board at this time in connection with the status of the installation by Willow Fork of a hike and bike underpass to be located on Fry Road. Following discussion, the Board concurred to remove the matter from the agenda.

CYBERSECURITY AND ARTIFICIAL INTERLLIGENCE TRAINING REQUIREMENTS

The Board next considered recent changes to cybersecurity and artificial intelligence training requirements for Directors of the District. Ms. Henderson then presented a memorandum from SPH regarding changes to such training requirements, a copy of which is attached hereto as **Exhibit J**, and discussed same with the Board. Ms. Henderson advised that all Directors of the District must annually complete a certified cybersecurity awareness training program prior to August 31 of the given year as required by Chapter 2063, Texas Government Code. She further advised that any Director of the District who uses a computer to perform at least 25% of his or her duties and has access to the District's computer system must also complete a certified artificial intelligence training program by August 31 of each year as required by Chapter 2054, Texas Government Code. Following discussion, Ms. Henderson noted that a link to the training program created by the Department of Information Resources will be provided to Directors following the meeting and requested that each Director notify SPH upon completion of the training program.

ATTORNEY'S REPORT

The Board next considered the attorney's report. Ms. Henderson advised that she had nothing further of a legal nature that was not covered under another agenda item.

CLOSED SESSION

The Board determined it was not necessary to enter into Closed Session.

FUTURE AGENDA ITEMS

The Board next considered matters to be placed on future agendas. No additional agenda items, other than routine and ongoing matters, were requested.

ADJOURNMENT

There being no further business to come before the Board, upon motion made by Director Vinzant, seconded by Director Wright and unanimously carried, the meeting was adjourned.

Secretary

SEAL

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 345
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List of Attachments to
Harris County Municipal Utility District No. 345
Minutes of Meeting of May 18, 2026

Exhibit A	Audit for Fiscal Year Ended January 31, 2026
Exhibit B	Bookkeeper's Report
Exhibit C	Tax Assessor-Collector Report
Exhibit D	Unclaimed Property Report(s)
Exhibit E	Amendment to Agreement for Arbitrage Services
Exhibit F	Engineer's Report
Exhibit G	Operations Report
Exhibit H	Storm Water Management Report
Exhibit I	Security Matters
Exhibit J	Cybersecurity Memorandum

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