

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 345

Minutes of Meeting of Board of Directors

April 20, 2026

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 345 (the "District") met in regular session at the Board's designated meeting place at 1300 Post Oak Boulevard, Suite 2500, Houston, Harris County, Texas, on April 20, 2026, in accordance with the duly posted notice of meeting, and the roll was called of the duly constituted members of said Board of Directors, as follows:

Everett M. Dalton, President
Keith Wright, Vice President
Aaron Pichon, Secretary
David Vinzant, Assistant Secretary
Michael Fitzgerald, Assistant Secretary

and all of said persons were present, thus constituting a quorum.

Also present were Yaneth Cooper of Municipal Accounts & Consulting, L.P. ("MA&C"); Isabel Mata of Wheeler & Associates, Inc. ("Wheeler"); Chad Buckley and Taylor Wintersteen of Inframark, LLC ("Inframark"); Bob Wempe of Pape-Dawson Consulting Engineers, LLC ("Pape-Dawson"); Justin Waggoner of Touchstone District Services, LLC ("Touchstone"); a member of the public attending virtually via Zoom; and Kate Henderson, Jessica Chen and Charlotte Griffiths of Schwartz, Page and Harding, L.L.P. ("SPH").

The meeting was called to order, and declared open for such business as might regularly come before it.

PUBLIC COMMENTS

The Board began by opening the meeting for public comments. There being no comments from the public, the Board continued to the next item of business.

APPROVAL OF MINUTES

The Board considered approval of the minutes of its special meeting held on March 6, 2026. After review and discussion of the March 6, 2026, minutes presented, Director Pichon moved that such minutes be approved, as written. Director Wright seconded said motion, which unanimously carried.

BOOKKEEPER'S REPORT

Ms. Cooper presented to and reviewed with the Board a Bookkeeper's Report dated April 20, 2026, a copy of which is attached hereto as **Exhibit A**, including the disbursements presented for payment from the District's various accounts, a Fund Balance Report, Pledged Securities

Report, Actual vs. Budget Comparisons for the District's various accounts, and a Cash Flow Forecast.

In connection with the report, Mr. Buckley addressed the Board regarding check no. 1274 payable to Harris County Municipal Utility District No. 216 ("No. 216") in the amount of \$161,158.02 in connection with the Supplemental and Emergency Water Supply Agreement between the District and No. 216. Mr. Buckley advised that Inframark had misread the meters in connection with same, and subsequently, the District had taken more water than it was required to take during the 2025 calendar year. Director Dalton inquired regarding reimbursement by Inframark to the District in connection with the erroneous meter readings. Mr. Buckley said he would make an inquiry to Inframark's management in connection with same.

Following discussion, Director Vinzant moved that the Board approve the Bookkeeper's Report and authorize payment of the disbursements listed therein, except for check no. 12141 from the General Operating Account, check no. 33379 from the Joint Wastewater Treatment Plant Account, and check no. 5041 from the Joint Water Plant Account. Director Fitzgerald seconded the motion, which unanimously carried.

TAX ASSESSOR-COLLECTOR'S REPORT

Ms. Mata presented to and reviewed with the Board the Tax Assessor-Collector's Reports prepared by Wheeler dated as March 31, 2026, a copy of which is attached hereto as **Exhibit B**. Following review and discussion of the report submitted, it was moved by Director Wright, seconded by Director Fitzgerald and unanimously carried, that the Tax Assessor-Collector Report dated as of March 31, 2026, be approved, and that the disbursements identified therein be authorized for payment from the District's Tax Account.

RESOLUTION AUTHORIZING AN ADDITIONAL PENALTY ON DELINQUENT REAL PROPERTY TAXES

The Board considered the adoption of a Resolution Authorizing an Additional Penalty on Delinquent Real Property Taxes. Ms. Henderson advised the Board that it is authorized pursuant to Section 33.07 of the Texas Tax Code, as amended, to impose, under certain conditions on July 1, an additional penalty not to exceed twenty percent (20%) of the total taxes, penalty and interest due the District on taxes that remain delinquent as of July 1 of the year in which they became delinquent. She noted that the additional penalty to be imposed by this Resolution will not apply to delinquent personal property taxes which have incurred an additional penalty pursuant to that certain Resolution Authorizing an Additional Penalty on Delinquent Personal Property Taxes, which was passed and approved by the District on January 19, 2026. After further discussion, it was moved by Director Pichon, seconded by Director Dalton, and unanimously carried, that the Resolution Authorizing an Additional Penalty on Delinquent Real Property Taxes, a copy of which is attached hereto as **Exhibit C**, be adopted by the District, and that Perdue, Brandon, Fielder, Collins & Mott, L.L.P. ("PBFCM") be authorized to proceed with the collection of the District's 2025 delinquent real property tax accounts on July 1, 2026, subject to proper notice having been

given as provided in said Resolution, including the filing of lawsuits as necessary.

DELINQUENT TAX REPORT

Ms. Henderson next presented to and reviewed with the Board a Delinquent Tax Report, attached hereto as **Exhibit D**, dated April 20, 2026, received from PBFCM, the District's delinquent tax collections attorneys. Following discussion, it was noted that no action was required of the Board in connection with the Delinquent Tax Report.

ENGINEER'S REPORT

The Board next considered the Engineer's Report. Mr. Wempe presented to and reviewed with the Board an Engineering Report dated April 20, 2026, a copy of which is attached hereto as **Exhibit E**. In connection therewith, the Board discussed the timeline for the drilling of the second water well and recent water sample test results for same. The Board next considered an inspection report by Stuckey's, LLC ("Stuckey's") in connection with a certain extreme event overflow swale in the District and a resident's concerns regarding erosion of same. Mr. Wempe advised the Board that no action is recommended by Stuckey's at this time. After discussion, Director Vinzant moved that the Board approve the Engineer's Report and the recommendations contained therein, including approval of Pay Estimate No. 2 from W.W. Payton Corporation ("W.W. Payton") in the amount of \$79,996.50 in connection with the second water well project. Director Dalton seconded the motion, which unanimously carried.

OPERATIONS ADVISORY COMMITTEE REPORT RELATIVE TO JOINT WASTEWATER TREATMENT PLANT

Director Fitzgerald advised that the Operations Advisory Committee had met in March and he had nothing to report at this time in connection with the meeting.

OPERATIONS REPORT

Mr. Buckley presented to and reviewed with the Board the Operations and Maintenance Report ("Operations Report") for the month of March 2026, a copy of which is attached hereto as **Exhibit F**. In connection therewith, Mr. Buckley advised that Inframark completed the annual fire hydrant survey in the District and that sixteen (16) fire hydrants need repair at an estimated cost of \$5,250.00. Following discussion, Director Dalton moved that the Board authorize Inframark to make the recommended repairs to the fire hydrants. Director Fitzgerald seconded the motion, which unanimously carried.

Mr. Buckley next presented Inframark's annual report regarding the District's Identity Theft Prevention Program (the "Program") and advised the Board regarding the District's experience with identity theft during the prior year, current identity theft methods, the types of accounts maintained by the District and the District's business arrangements with other entities, a copy of which is attached to the Operations Report. Mr. Buckley recommended that no changes be made to the District's Program. After discussion on the matter, the Board concurred that no changes were necessary to the Program at this time.

NATIONAL PRIMARY DRINKING WATER REGULATION - PFAS

Ms. Henderson next reviewed with the Board the initial monitoring requirements of the Environmental Protection Agency's final National Primary Drinking Water Regulation ("NPDWR") for per and polyfluoroalkyl substances ("PFAS"), as contained in the memorandum attached hereto as **Exhibit G**. Ms. Henderson advised that the NPDWR establishes maximum contaminant levels ("MCLs") for six categories of the twenty-nine PFAS chemicals that may be found in public water systems, as well as an initial testing schedule for those categories that must be followed by certain districts. Ms. Henderson further advised that the applicability of the NPDWR to the District will depend, in part, on a review of the sources and disinfection treatments for the District's water supply. For example, districts which receive treated water from another water system through an interconnect for distribution without further treatment, except any treatment necessary to maintain water quality within the receiving district's distribution system, are not required to monitor that water under the NPDWR. Ms. Henderson noted that, for applicable districts, initial water supply monitoring is required to be completed by April 26, 2027. She stated that, depending on initial monitoring results, further monitoring will be established and a solution may be required to reduce PFAS levels for these six categories below the MCLs by April 26, 2029. Mr. Buckley advised that the District is subject to the NPDWR's requirements and that additional testing for the District is not required because the required testing under UCMR5 satisfied the initial testing requirements of NPDWR.

AMENDMENT TO DISTRICT RATE ORDER

There was next a discussion regarding an amendment to the District's Rate Order to address the City of Houston's increase in its groundwater reduction plan ("GRP") fees. Ms. Henderson advised the Board that the City had increased the GRP fee by from \$2.68 per 1,000 gallons to \$2.78 per 1,000 gallons, effective April 1, 2026. Following discussion, Director Pichon moved that (i) the District's Rate Order be amended to increase the GRP fee billed to each District customer from \$2.95 to \$3.11 for each 1,000 gallons of water, (ii) the amended Rate Order, a copy of which is attached hereto as **Exhibit H**, be adopted and effective as of April 20, 2026, and any and all rate orders heretofore adopted by the Board be revoked as of such date, and (iii) SPH be authorized to prepare a notice of such increase and send the notice to the District's Website provider for posting on the District's Website. Director Dalton seconded the motion, which unanimously carried.

SECURITY MATTERS

The Board next considered security matters throughout the District. In connection therewith, Ms. Henderson presented to and reviewed with the Board the March 2026 Green Trails Monthly Reports and Harris County Constable Precinct 5 Beat Activity Reports, copies of which are attached hereto as **Exhibit I**. Following discussion, it was noted that no action was required of the Board in connection with the security reports.

MASS COMMUNICATION MESSAGING SYSTEM AND DISTRICT WEBSITE

The Board next considered the status of communications within the District and the District's website. Director Pichon provided a brief update regarding various matters relative to communications within the District. Following discussion, the Board concurred to post an updated drilling schedule in connection with the second water well project once received by W.W. Payton to the District's website.

STATUS OF HIKE AND BIKE UNDERPASS ON FRY ROAD BY WILLOW FORK DRAINAGE DISTRICT ("WILLOW FORK")

Ms. Henderson advised that she had nothing new to report to the Board at this time in connection with the status of the installation by Willow Fork of a hike and bike underpass to be located on Fry Road.

ATTORNEY'S REPORT

The Board next considered the attorney's report. Ms. Henderson advised that she had nothing further of a legal nature that was not covered under another agenda item.

CLOSED SESSION

The Board determined it was not necessary to enter into Closed Session.

FUTURE AGENDA ITEMS

The Board next considered matters to be placed on future agendas. No additional agenda items, other than routine and ongoing matters, were requested.

ADJOURNMENT

There being no further business to come before the Board, upon motion made by Director Dalton, seconded by Director Vinzant and unanimously carried, the meeting was adjourned.



Secretary _____

List of Attachments to
Harris County Municipal Utility District No. 345
Minutes of Meeting of April 20, 2026

- Exhibit A Bookkeeper's Report
- Exhibit B Tax Assessor-Collector Report
- Exhibit C Resolution Authorizing an Additional Penalty on Delinquent Real Property Taxes
- Exhibit D Delinquent Tax Report
- Exhibit E Engineer's Report
- Exhibit F Operations Report
- Exhibit G December 16, 2024 Memorandum Regarding NPDWR - PFAS
- Exhibit H Rate Order
- Exhibit I Security Matters