

**HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 345**  
**NOTICE OF PUBLIC MEETING**

Notice is hereby given to all interested members of the public that the Board of Directors of the above captioned District will hold a public meeting at 1300 Post Oak Boulevard, Suite 2500, Houston, Harris County, Texas, said address being a meeting place of the District.

**The meeting will be held on Monday, September 15, 2025, at 12:00 Noon.**

The Board shall consider and discuss the following matters and take any action appropriate with respect to such matters:

1. Public comments;
2. Review and approve minutes of the August 18, 2025, Board of Directors meeting;
3. Bookkeeper's Report, including financial and investment reports and authorizing the payment of invoices presented;
4. Adoption of Resolution Adopting List of Qualified Brokers Authorized to Engage in Investment Transactions with the District;
5. Annual review of Order Establishing Policy for Investment of District Funds and Appointing Investment Officer, and adoption of Resolution and amended Order in connection therewith;
6. Tax Assessor-Collector's Report, including authorizing the payment of invoices presented and approve moving of accounts to uncollectible roll;
7. Receive the Financial Advisor's recommendation concerning the District's proposed 2025 tax rate, determine intended tax rate, and authorize:
  - (a) The required notice that the Board will consider adoption of a tax rate; and
  - (b) The means of providing such notice;
8. Delinquent tax collections attorney report, and take any action in connection therewith, including authorizing foreclosure proceedings, installment agreements, and the filing of proofs of claim;
9. Engineer's Report, including:
  - (a) Authorizing the design, advertisement for bids and/or award of construction contracts or concurrence in the award of a contract for the construction of water, sanitary sewer and drainage facilities within the District and acceptance of Texas Ethics Commission ("TEC") Form 1295;
    - i. Wastewater Treatment Plant Improvements Project, Phase 1; and
    - ii. Wastewater Treatment Plant Improvements Project, Phase 2;

- (b) Status of construction contracts, including the approval/and or concurrence of any pay estimates and change orders and/or acceptance of facilities for operation and maintenance purposes, authorization to accept of TEC Form 1295, approval of any related storm water permits and approving of related storm water plans, including:
    - i. Water Plant Improvements Project, Phase 1 (CFG Industries, LLC); and
    - ii. Second Water Well (W.W. Payton Corporation);
  - (c) Acceptance of site and/or easement conveyance for facilities constructed or to be constructed for the District;
  - (d) Approval of any consents to encroachment relative to District facilities;
  - (e) Discussion regarding the status of repairs to sidewalks and trails located within the District by Harris County Precinct 4 and Harris County Municipal Utility District No. 346;
  - (f) Groundwater Reduction Plans; and
  - (g) Updates to the District's Capital Improvement Plan;
- 10. Discussion regarding Operations Advisory Committee relative to joint wastewater treatment plant;
- 11. Operator's Report, including:
  - (a) Monthly Report, including customer service metrics report;
  - (b) Compliance with permits and regulatory requirements, including review of any notices of violations, responses to notices and remedial action taken, self-reporting forms as and if required, and correspondence to and from regulatory agencies regarding same;
  - (c) Appeals of District charges;
  - (d) Refer accounts for collection;
  - (e) Write-off of uncollectible accounts;
  - (f) Status of water meter replacement program;
  - (g) Repair and maintenance of District facilities, including status of repainting of fire hydrants, repairs to commercial meters, and repairs to valves;
  - (h) Discussion regarding use of emergency interconnect with Green Trails Municipal Utility District; and
  - (i) Ratify prior authorization of a rate study and review of same;
- 12. Status of Amended and Restated Third Amendment to Interim and Permanent Water Supply Contract between the District and Harris County Municipal Utility District No. 346;
- 13. Green Trails Monthly Report regarding supplemental law enforcement services;
- 14. District website and mass communication messaging matters, including posting regarding regional water authority fees and estimated bills to customers in connection with same;

15. Approval of Consulting Agreement between the District and Touchstone District Services, LLC ("Touchstone") in connection with videoconferencing of Board meetings;
16. Consider adoption of Resolution Adopting Public Comment Policies and Procedures;
17. Status of installation of a hike and bike underpass on Fry Road by Willow Fork Drainage District;
18. Attorney's Report;
19. Convene Closed Session for consultation with attorney regarding pending or threatened litigation or matters protected by attorney-client privilege pursuant to Section 551.071, Texas Government Code, as amended, and deliberation regarding security pursuant to Section 551.089, Texas Government Code, as amended;
20. Reconvene in Open Session and authorize any actions related to matters discussed in Closed Session; and
21. Matters for possible placement on future agendas.

(SEAL)



SCHWARTZ, PAGE & HARDING, L.L.P.

By: \_\_\_\_\_

*Katherine Henderson*  
Katherine Henderson  
Attorney for the District

***Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 623-4531 at least three business days prior to the meeting so that appropriate arrangements can be made.***