

**HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 345**  
**NOTICE OF PUBLIC MEETING**

Notice is hereby given to all interested members of the public that the Board of Directors of the above captioned District will hold a public meeting at 1300 Post Oak Boulevard, Suite 2500, Houston, Harris County, Texas, said address being a meeting place of the District.

**The meeting will be held on Monday, July 21, 2025, at 12:00 Noon.**

The Board shall consider and discuss the following matters and take any action appropriate with respect to such matters:

1. Public comments;
2. Review and approve minutes of the June 16, 2025, Board of Directors meeting;
3. Bookkeeper's Report, including financial and investment reports and authorizing the payment of invoices presented;
4. Tax Assessor-Collector's Report, including authorizing the payment of invoices presented and approve moving of accounts to uncollectible roll;
5. Delinquent tax collections attorney report, and take any action in connection therewith, including authorizing foreclosure proceedings, installment agreements, and the filing of proofs of claim;
6. Engineer's Report, including:
  - (a) Authorizing the design, advertisement for bids and/or award of construction contracts or concurrence in the award of a contract for the construction of water, sanitary sewer and drainage facilities within the District and acceptance of Texas Ethics Commission ("TEC") Form 1295;
    - i. Wastewater Treatment Plant Improvements Project, Phase 1; and
    - ii. Wastewater Treatment Plant Improvements Project, Phase 2;
  - (b) Status of construction contracts, including the approval/and or concurrence of any pay estimates and change orders and/or acceptance of facilities for operation and maintenance purposes, authorization to accept of TEC Form 1295, approval of any related storm water permits and approving of related storm water plans, including:
    - i. Water Plant Improvements Project, Phase 1 (CFG Industries, LLC); and
    - ii. Second Water Well (W.W. Payton Corporation);
  - (c) Acceptance of site and/or easement conveyance for facilities constructed or to be constructed for the District;
  - (d) Approval of any consents to encroachment relative to District facilities; and

- (e) Discussion regarding the status of repairs to sidewalks and trails located within the District by Harris County Precinct 4 and Harris County Municipal Utility District No. 346;
- 7. Discussion regarding Operations Advisory Committee relative to joint wastewater treatment plant;
- 8. Operator's Report, including:
  - (a) Monthly Report, including customer service metrics report;
  - (b) Compliance with permits and regulatory requirements, including review of any notices of violations, responses to notices and remedial action taken, self-reporting forms as and if required, and correspondence to and from regulatory agencies regarding same;
  - (c) Appeals of District charges;
  - (d) Refer accounts for collection;
  - (e) Write-off of uncollectible accounts;
  - (f) Status of water meter replacement program;
  - (g) Repair and maintenance of District facilities, including status of repainting of fire hydrants;
  - (h) Status of testing District's water supply for arsenic levels;
  - (i) Status of valve survey; and
  - (j) Discussion regarding use of emergency interconnect with Green Trails Municipal Utility District; and
- 9. Approval of Amended and Restated Third Amendment to Interim and Permanent Water Supply Contract between the District and Harris County Municipal Utility District No. 346;
- 10. Green Trails Monthly Report regarding supplemental law enforcement services;
- 11. District website and mass communication messaging matters;
- 12. Consider proposals for videoconferencing of Board meetings; discuss regular meeting place of the Board;
- 13. Status of installation of a hike and bike underpass on Fry Road by Willow Fork Drainage District;
- 14. Attorney's Report; including:
  - (a) Review of Legislative Summary of the 89<sup>th</sup> Regular Session of the Texas State Legislature;
- 15. Convene Closed Session for consultation with attorney regarding pending or threatened litigation or matters protected by attorney-client privilege pursuant to Section 551.071, Texas Government Code, as amended, and deliberation regarding

security pursuant to Section 551.089, Texas Government Code, as amended;

16. Reconvene in Open Session and authorize any actions related to matters discussed in Closed Session; and
17. Matters for possible placement on future agendas.

(SEAL)



SCHWARTZ, PAGE & HARDING, L.L.P.

By: Katherine Henderson (Cory)  
Katherine Henderson  
Attorney for the District

***Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 623-4531 at least three business days prior to the meeting so that appropriate arrangements can be made.***