

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 345

Minutes of Meeting of Board of Directors

November 18, 2024

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 345 (the "District") met in regular session at the Board's designated meeting place at 1300 Post Oak Boulevard, Suite 2500, Houston, Harris County, Texas, on November 18, 2024, in accordance with the duly posted notice of meeting, and the roll was called of the duly constituted members of said Board of Directors, as follows:

Everett M. Dalton, President
Keith Wright, Vice President
Aaron Pichon, Secretary
David Vinzant, Assistant Secretary
Michael Fitzgerald, Assistant Secretary

and all of said persons were present, with the exception of Directors Dalton and Wright, thus constituting a quorum.

Also present were Chad Buckley of Inframark, LLC ("Inframark"); Yaneth Cooper of Municipal Accounts & Consulting, L.P. ("MA&C"); Isabel Mata of Wheeler & Associates, Inc. ("Wheeler"); Bob Wempe of Pape-Dawson Consulting Engineers, LLC ("Pape-Dawson"); and Kate Henderson and Charlotte Griffiths of Schwartz, Page and Harding, L.L.P. ("SPH").

In the absence of the President and Vice President, the Secretary called the meeting to order, and declared it open for such business as might regularly come before it.

PUBLIC COMMENTS

The Board began by opening the meeting for public comments. There being no comments from members of the public, the Board continued to the next item of business.

APPROVAL OF MINUTES

The Board considered approval of the minutes of its regular meeting held on October 21, 2024. After review and discussion of the minutes presented, Director Fitzgerald moved that such minutes be approved, as written. Director Vinzant seconded said motion, which unanimously carried.

BOOKKEEPER'S REPORT

Ms. Cooper presented to and reviewed with the Board a Bookkeeper's Report dated November 18, 2024, a copy of which is attached hereto as **Exhibit A**, including the disbursements presented for payment from the District's various accounts, a Fund Balance Report, Pledged Securities Report, Actual vs. Budget Comparisons for the District's various accounts, and a Cash

Flow Forecast. Following discussion, Director Fitzgerald moved that the Board approve the Bookkeeper's Report and authorize payment of the disbursements listed therein, including check nos. 11851 and 3274 payable to CenterPoint and excluding check nos. 11827 and 11826, which were voided. Director Vinzant seconded the motion, which unanimously carried.

TAX ASSESSOR-COLLECTOR'S REPORT

Ms. Mata presented to and reviewed with the Board the Tax Assessor-Collector's Report dated as of October 31, 2024, a copy of which is attached hereto as **Exhibit B**. Following review and discussion of the report submitted, it was moved by Director Fitzgerald, seconded by Director Pichon and unanimously carried, that the Tax Assessor-Collector Report dated as of October 31, 2024, be approved, and that the disbursements identified therein be authorized for payment from the District's Tax Account.

DELINQUENT TAX REPORT

Ms. Henderson reported that a Delinquent Tax Report was not received this month from the District's delinquent tax attorneys, Perdue, Brandon, Collins, Fielder & Mott, L.L.P.

ENGINEER'S REPORT

The Board next considered the Engineer's Report. In connection therewith, Mr. Wempe presented to and reviewed with the Board an Engineering Report dated November 18, 2024, a copy of which is attached hereto as **Exhibit C**. In connection with the construction of the Second Water Well and the District's application for a waiver of the Sanitary Control Easements in connection therewith, Ms. Henderson advised the Board that SPH ordered updated ownership and lienholder reports for the properties that the Texas Commission on Environmental Quality identified as having a change in ownership and that letters to the new owners had been sent requesting execution of the Sanitary Control Easements..

Director Fitzgerald next provided a brief update regarding the status of the Operations Advisory Committee consisting of the District, Baker Road Municipal Utility District, and Longhorn and requested that a separate agenda item be added for same going forward.

The Board next considered the proposed emergency interconnect between the District, Harris County Municipal Utility District No. 346 ("MUD No. 346"), and Mason Creek Utility District ("Mason Creek") and the proposed pro rata share of the estimates of costs for the Emergency Water Supply Contract. Following discussion, Director Pichon moved to authorize SPH to send formal correspondence to MUD No. 346 and Mason Creek requesting each district's participation in the emergency interconnect and providing the estimate of costs in connection with same. Director Fitzgerald seconded the motion, which unanimously carried.

REQUEST TO WEST PARK MUNICIPAL UTILITY DISTRICT ("WEST PARK") TO DELAY ITS SURFACE WATER CONVERSION PROJECT

Ms. Henderson reminded the Board that the engineer for West Park confirmed that West Park's surface water conversion project would be delayed until October 2025, and noted that receipt of a formal written confirmation from West Park was still pending. Ms. Henderson noted that she had received an email from the attorney for West Park confirming the delay until October 2025, and would follow up regarding formal written confirmation. Following discussion, the Board concurred that no action was required at this time.

OPERATIONS REPORT

Mr. Buckley presented to and reviewed with the Board the Operations and Maintenance Report ("Operations Report") for the month of October 2024, a copy of which is attached hereto as **Exhibit D**. Following discussion, it was noted that no action was required of the Board in connection with the Operations Report.

SECURITY MATTERS

The Board next considered security matters throughout the District. In connection therewith, Ms. Henderson presented to and review with the Board the September 2024 Green Trails Monthly Report and Harris County Constable Precinct 5 Beat Activity Report, copies of which are attached hereto as **Exhibit E**. Following discussion, it was noted that no action was required of the Board in connection with the security reports.

MASS COMMUNICATION MESSAGING SYSTEM AND DISTRICT WEBSITE

The Board next considered the status of communications within the District and the District's website. Ms. Henderson advised that, as instructed by the Board at the last meeting, information regarding waiver of late fees in connection with delayed billing had been added to the District's website. Following discussion, no action was taken by the Board regarding this matter.

STATUS OF HIKE AND BIKE UNDERPASS ON FRY ROAD BY WILLOW FORK DRAINAGE DISRICT ("WILLOW FORK")

Ms. Henderson advised that she had nothing new to report to the Board at this time in connection with the status of the installation by Willow Fork of a hike and bike underpass to be located on Fry Road.

EMINENT DOMAIN

Ms. Henderson advised the Board that, pursuant to Section 2206.154, Texas Government Code, political subdivisions with the power of eminent domain, including the District, are required to file an annual eminent domain report with the Texas Comptroller of Public Accounts ("Comptroller") prior to February 1 of each year. Following discussion, Director Vinzant moved to authorize SPH to prepare and file the report with the Comptroller on behalf of the District prior

to the February 1, 2025 deadline. Director Fitzgerald seconded the motion, which unanimously carried.

ATTORNEY'S REPORT

The Board next considered the attorney's report. In connection therewith, the Board deferred consideration of a memorandum from SPH regarding the EPA's final National Primary Drinking Water Regulation for PFAS at this time. Ms. Henderson next presented to and reviewed with the Board correspondence dated November 4, 2024, from Masterson Advisors LLC regarding its annual disclosure requirements pursuant to Municipal Securities Rulemaking Board Rule G-10, a copy of which is attached hereto as **Exhibit F**. After discussion, the Board concurred to formally acknowledge receipt of said disclosure.

CLOSED SESSION

Ms. Henderson advised the Board that it would not be necessary to convene in closed session at this time.

FUTURE AGENDA ITEMS

The Board considered items for placement on future agendas. No items were requested to be added to future agendas other than those items hereinabove discussed.

ADJOURNMENT

There being no further business to come before the Board, upon motion made by Director Vinzant, seconded by Director Pichon and unanimously carried, the meeting was adjourned.




Secretary

List of Attachments to
Harris County Municipal Utility District No. 345
Minutes of Meeting of November 18, 2024

Exhibit A	Bookkeeper's Report
Exhibit B	Tax Assessor-Collector Report
Exhibit C	Engineer's Report
Exhibit D	Operations Report
Exhibit E	September 2024 Security Reports
Exhibit F	MSRB Rule G-10 Notice