

**HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 345**  
**NOTICE OF PUBLIC MEETING**

Notice is hereby given to all interested members of the public that the Board of Directors of the above captioned District will hold a public meeting at 1300 Post Oak Boulevard, Suite 2500, Houston, Harris County, Texas, said address being a meeting place of the District.

**The meeting will be held on Monday, October 21, 2024, at 12:00 Noon.**

The Board shall consider and/or act on following matters:

1. Public comments;
2. Review and approve minutes of the September 16, 2024, Board of Directors meeting;
3. Conduct a public hearing regarding the adoption of the District's 2024 tax rate;
4. Levy of the District's 2024 maintenance tax rate, and the adoption of an Order in connection therewith;
5. Approval and execution of an Amendment to the Amended and Restated District Information Form;
6. Bookkeeper's Report, including financial and investment reports and authorizing the payment of invoices presented;
7. Annual review of Order Establishing Policy for Investment of District Funds and Appointing Investment Officer, and adoption of Resolution in connection therewith;
8. Status of compliance by the District with Texas Government Code, Chapter 2265, relative to energy reporting and authorize any action in connection therewith;
9. Tax Assessor-Collector's Report, including authorizing the payment of invoices presented and approve moving of accounts to uncollectible roll;
10. Delinquent tax collections attorney report, and take any action in connection therewith, including authorizing foreclosure proceedings, installment agreements, and the filing of proofs of claim;
11. Engineer's Report, including:
  - (a) Authorizing the design, advertisement for bids and/or award of construction contracts or concurrence in the award of a contract for the construction of water, sanitary sewer and drainage facilities within the District and acceptance of Texas Ethics Commission ("TEC") Form 1295;
    - i. Second Water Well;

- ii. Wastewater Treatment Plant Improvements Project, Phase 1; and
    - iii. Emergency Interconnect between the District and Mason Creek Utility District and Harris County Municipal Utility District No. 346; authorize any action necessary in connection therewith, including approval of Emergency Water Supply Contract;
  - (b) Status of construction contracts, including the approval/and or concurrence of any pay estimates and change orders and/or acceptance of facilities for operation and maintenance purposes, authorization to accept of TEC Form 1295, approval of any related storm water permits and approving of related storm water plans, including:
    - i. Installation of generators at the District's Lift Station Nos. 1 and 2 (CSE W-Industries, Inc.);
    - ii. Installation of a generator at the District's Joint Wastewater Treatment Plant (CSE W-Industries, Inc.); and
    - iii. Water Plant Improvements Project, Phase 1 (CFG Industries, LLC);
  - (c) Acceptance of site and/or easement conveyances for facilities constructed or to be constructed for the District;
  - (d) Approval of any consents to encroachment relative to District facilities; and
  - (e) Discussion regarding the status of repairs to sidewalks and trails located within the District by Harris County Precinct 4 and Harris County Municipal Utility District No. 346;
12. Discussion regarding request to West Park Municipal Utility District to delay its surface water conversion project;
  13. Status of acquisition of property owned by Second Baptist Church for a second water well; status of re-plat of property for public utility purposes; authorize any action in connection therewith;
  14. Operator's Report, including:
    - (a) Monthly Report;
    - (b) Compliance with permits and regulatory requirements, including review of any notices of violations, responses to notices and remedial action taken, self-reporting forms as and if required, and correspondence to and from regulatory agencies regarding same;
    - (c) Appeals of District charges;
    - (d) Refer accounts for collection;
    - (e) Write-off of uncollectible accounts;
    - (f) Status of water meter replacement program
    - (g) Repair and maintenance of District facilities;
    - (h) Status of testing District's water supply for arsenic levels; and
    - (i) Status of locating valve on District's water line located on Second Baptist Church property needed to bifurcate District's water system;
  15. Consider proposal from Storm Water Solutions, LLC in connection with the clean out of the Green Trails OGT Unit;

16. Green Trails Monthly Report regarding supplemental law enforcement services;
17. District website and mass communication messaging matters;
18. Status of installation of a hike and bike underpass on Fry Road by Willow Fork Drainage District;
19. Attorney's Report;
20. Convene Closed Session for consultation with attorney regarding pending or threatened litigation or matters protected by attorney-client privilege pursuant to Section 551.071, Texas Government Code, as amended, and deliberation regarding the purchase, exchange, lease, or value of real property pursuant to Section 551.072, Texas Government Code, as amended;
21. Reconvene in Open Session and authorize any actions related to matters discussed in Closed Session; and
22. Matters for possible placement on future agendas.

(SEAL)



SCHWARTZ, PAGE & HARDING, L.L.P.

By: Katherine Henderson /cay  
Katherine Henderson  
Attorney for the District

***Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 623-4531 at least three business days prior to the meeting so that appropriate arrangements can be made.***