

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 345
NOTICE OF PUBLIC MEETING

Notice is hereby given to all interested members of the public that the Board of Directors of the above captioned District will hold a public meeting at 1300 Post Oak Boulevard, Suite 2500, Houston, Harris County, Texas, said address being a meeting place of the District.

The meeting will be held on Monday, June 20, 2022, at 12:00 Noon.

The Board shall consider and/or act on following matters:

1. Public comments;
2. Review and approve minutes of the April 18, 2022, Board of Directors meeting;
3. Acceptance of Qualification Statements, Bonds, Oaths of Office and Affidavits of Current Director for Directors Dalton and Vinzant;
4. Elections Not to Disclose Certain Information;
5. Election of officers of Board of Directors;
6. Approval of District Registration Form relative to election of Directors;
7. Authorize preparation and maintenance of a local government officers list in connection with statutory changes in conflict of interest disclosure requirements;
8. Ratify approval of audit report for fiscal year ended January 31, 2022, and authorize execution of Annual Filing Affidavit;
9. Bookkeeper's Report, including financial and investment reports and authorizing the payment of invoices presented;
10. Consider amendment to operating budget for District's fiscal year ending January 31, 2023;
11. Approval of Unclaimed Property Report as of March 1, 2022, and authorize bookkeeper to file Report with State Comptroller prior to July 1, 2022;
12. Authorize completion, execution and filing with the Secretary of State of Voting System Annual Filing Form relative to District elections;
13. Tax Assessor-Collector's Report, including authorizing the payment of invoices presented and approve moving of accounts to uncollectible roll;


14. Delinquent tax collections attorney report, and take any action in connection therewith, including authorizing foreclosure proceedings, installment agreements, and the filing of proofs of claim;
15. Engineer's Report, including:
 - (a) Authorizing the design, advertisement for bids and/or award of construction contracts or concurrence in the award of a contract for the construction of water, sanitary sewer and drainage facilities within the District and acceptance of Texas Ethics Commission ("TEC") Form 1295, including:
 - i. Installation of generators at two (2) lift stations and the Joint Wastewater Treatment Plant or acquisition of a portable generator;
 - (b) Status of construction contracts, including the approval/and or concurrence of any pay estimates and change orders and/or acceptance of facilities for operation and maintenance purposes, authorization to accept of TEC Form 1295, approval of any related storm water permits and approving of related storm water plans, including:
 - (c) Acceptance of site and/or easement conveyances for facilities constructed or to be constructed for the District;
 - (d) Approval of any consents to encroachment relative to District facilities;
 - (e) Discussion regarding Capital Reserve Study and Five Year Capital Improvement Plan for District facilities; and
 - (f) Discussion regarding potential repairs to sidewalks and trails located within the District by Harris County Precinct 4;
16. Discussion of possible acquisition of property owned by Second Baptist Church for a second water well; authorize any action in connection therewith;
17. Operator's Report, including:
 - (a) Monthly Report;
 - (b) Compliance with permits and regulatory requirements, including review of any notices of violations, responses to notices and remedial action taken, self-reporting forms as and if required, and correspondence to and from regulatory agencies regarding same;
 - (c) Appeals of District charges;
 - (d) Refer accounts for collection;
 - (e) Write-off of uncollectible accounts;
 - (f) Repair and maintenance of District facilities;
 - (g) Status of water meter replacement program; and
 - (h) Submission of updated contact information and/or descriptive information regarding District facilities that qualify for critical load status to the County Office of Emergency Management, Public Utility Commission, and the Division of Emergency Management of the Governor, relative to compliance with §13.1396, Texas Water Code;

18. Review and approval of Consumer Confidence Report and authorize distribution to customers;
19. Report from Storm Water Solutions, LLC ("SWS"); consider amendment to agreement between the District and SWS;
20. Green Trails Monthly Report regarding supplemental law enforcement services;
21. Consider an amendment to the Emergency and Interim Water Supply Contract between the District and (i) Green Trails MUD, and (ii) West Park Municipal Utility District, and authorize any action in connection therewith;
22. Status of Interlocal Agreement between the District and Willow Fork Drainage District in connection with the installation of a hike and bike underpass on Fry Road;
23. Status of implementation of mass communication messaging system by Classic Messaging LLC;
24. Request from Records Management Officer to destroy notes and audio recordings of Board of Directors meetings from March 12, 2021, to February 21, 2022;
25. Attorney's Report;
26. Convene Closed Session for consultation with attorney regarding matters protected by attorney-client privilege pursuant to Section 551.071, Texas Government Code, as amended, and deliberation regarding the purchase, exchange, lease, or value of real property pursuant to Section 551.072, Texas Government Code, as amended;
27. Reconvene in Open Session and authorize any actions related to matters discussed in Closed Session; and
28. Matters for possible placement on future agendas.



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SCHWARTZ, PAGE & HARDING, L.L.P.

By: 
Katherine Henderson
Attorney for the District

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 623-4531 at least three business days prior to the meeting so that appropriate arrangements can be made.