

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 345
NOTICE OF PUBLIC MEETING

Notice is hereby given to all interested members of the public that the Board of Directors of the above captioned District will hold a public meeting at 1300 Post Oak Boulevard, Suite 2500, Houston, Harris County, Texas, said address being a meeting place of the District.

The meeting will be held on Monday, February 20, 2023, at 12:00 Noon.

The Board shall consider and/or act on following matters:

1. Public comments;
2. Review and approve minutes of the January 16, 2023, Board of Directors meeting;
3. Bookkeeper's Report, including financial and investment reports and authorizing the payment of invoices presented;
4. Tax Assessor-Collector's Report, including authorizing the payment of invoices presented and approve moving of accounts to uncollectible roll;
5. Status of Business List Update relative to the District's Strategic Partnership Agreement with the City of Houston;
6. Delinquent tax collections attorney report, and take any action in connection therewith, including authorizing foreclosure proceedings, installment agreements, and the filing of proofs of claim;
7. Engineer's Report, including:
 - (a) Authorizing the design, advertisement for bids and/or award of construction contracts or concurrence in the award of a contract for the construction of water, sanitary sewer and drainage facilities within the District and acceptance of Texas Ethics Commission ("TEC") Form 1295;
 - (b) Status of construction contracts, including the approval/and or concurrence of any pay estimates and change orders and/or acceptance of facilities for operation and maintenance purposes, authorization to accept of TEC Form 1295, approval of any related storm water permits and approving of related storm water plans, including:
 - i. Installation of generators at the District's Lift Station Nos. 1 and 2 (CSE W-Industries, Inc.); and
 - ii. Installation of a generator at the District's Joint Wastewater Treatment Plant (CSE W-Industries, Inc.);
 - (c) Acceptance of site and/or easement conveyances for facilities constructed or to be constructed for the District;

- (d) Approval of any consents to encroachment relative to District facilities;
 - (e) Discussion regarding the status of repairs to sidewalks and trails located within the District by Harris County Precinct 4 and Harris County Municipal Utility District No. 346;
 - (f) Consider approval of proposals for construction materials testing in connection with the installation of generators at the District's Lift Station Nos. 1 and 2, and the District's Joint Wastewater Treatment Plant; and
 - (g) Review and acknowledge receipt of Notice from Costello, Inc. regarding new Standard Rate Schedule;
8. Status of acquisition of property owned by Second Baptist Church for a second water well; authorize any action in connection therewith;
 9. Consider adoption of Resolution Concerning Developed District Status for 2023 Tax Year;
 10. Operator's Report, including:
 - (a) Monthly Report;
 - (b) Compliance with permits and regulatory requirements, including review of any notices of violations, responses to notices and remedial action taken, self-reporting forms as and if required, and correspondence to and from regulatory agencies regarding same;
 - (c) Appeals of District charges;
 - (d) Refer accounts for collection;
 - (e) Write-off of uncollectible accounts;
 - (f) Repair and maintenance of District facilities, including:
 - i. Discussion regarding repair of District well motor; authorize any action in connection therewith;
 - (g) Status of water meter replacement program; and
 - (h) Review of water quality test results;
 11. Review of annual survey of wage rate scales and consider adoption of Resolution Adopting Prevailing Wage Rate Scale for Construction Projects;
 12. Discussion regarding Emergency Water Supply Contract with Harris County Municipal Utility District No. 216;
 13. Green Trails Monthly Report regarding supplemental law enforcement services;
 14. Consider approval of an amendment to the Emergency and Interim Water Supply Contract between the District, West Park Municipal Utility District, Longhorn Town Utility District, and Harris County Municipal Utility District No. 346;
 15. Status of implementation of mass communication messaging system by Classic Messaging LLC and Opt-in Campaign relative to same;

16. Review and approval of proposals relative to renewal of the District's general liability, umbrella liability, property, boiler and machinery, director and officer liability, and pollution liability insurance coverage for policies expiring March 31, 2023;
17. Attorney's Report;
18. Discuss status of District's involvement in litigation related to an automobile accident and authorize any action in connection therewith;
19. Convene Closed Session for consultation with attorney regarding pending or threatened litigation or matters protected by attorney-client privilege pursuant to Section 551.071, Texas Government Code, as amended, and deliberation regarding the purchase, exchange, lease, or value of real property pursuant to Section 551.072, Texas Government Code, as amended;
20. Reconvene in Open Session and authorize any actions related to matters discussed in Closed Session; and
21. Matters for possible placement on future agendas.

SCHWARTZ, PAGE & HARDING, L.L.P.

(SEAL)

By: _____
Katherine Henderson
Attorney for the District

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Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 623-4531 at least three business days prior to the meeting so that appropriate arrangements can be made.