

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 345
NOTICE OF PUBLIC MEETING

Notice is hereby given to all interested members of the public that the Board of Directors of the above captioned District will hold a public meeting at 1300 Post Oak Boulevard, Suite 2500, Houston, Harris County, Texas, said address being a meeting place of the District.

The meeting will be held on Monday, August 15, 2022, at 12:00 Noon.

The Board shall consider and/or act on following matters:

1. Public comments;
2. Review and approve minutes of the June 20, 2022, Board of Directors meeting;
3. Acceptance of Qualification Statement, Bond, Oath of Office, Affidavit of Current Director and Election Not to Disclose Certain Information for Director Dalton;
4. Approval of District Registration Form relative to election of Directors;
5. Authorize preparation and maintenance of a local government officers list in connection with statutory changes in conflict of interest disclosure requirements;
6. Bookkeeper's Report, including financial and investment reports and authorizing the payment of invoices presented;
7. Tax Assessor-Collector's Report, including:
 - (a) Authorizing the payment of invoices presented and approve moving of accounts to uncollectible roll; and
 - (b) Discussion regarding transfer of the District's tax account from Allegiance Bank to Frost Bank; authorize any action in connection therewith;
8. Consider adoption of amended Order Establishing Policy for Investment of District Funds and Appointing Investment Officer;
9. Delinquent tax collections attorney report, and take any action in connection therewith, including authorizing foreclosure proceedings, installment agreements, and the filing of proofs of claim;
10. Receive the Financial Advisor's recommendation concerning the District's proposed 2022 tax rate, determine intended tax rate and authorize:
 - (a) The required notice that the Board will consider adoption of a tax rate; and
 - (b) The means of providing such notice;

11. Engineer's Report, including:
 - (a) Authorizing the design, advertisement for bids and/or award of construction contracts or concurrence in the award of a contract for the construction of water, sanitary sewer and drainage facilities within the District and acceptance of Texas Ethics Commission ("TEC") Form 1295, including:
 - i. Installation of generators at two (2) lift stations and the Joint Wastewater Treatment Plant or acquisition of a portable generator;
 - (b) Status of construction contracts, including the approval/and or concurrence of any pay estimates and change orders and/or acceptance of facilities for operation and maintenance purposes, authorization to accept of TEC Form 1295, approval of any related storm water permits and approving of related storm water plans, including;
 - (c) Acceptance of site and/or easement conveyances for facilities constructed or to be constructed for the District;
 - (d) Approval of any consents to encroachment relative to District facilities;
 - (e) Discussion regarding Capital Reserve Study and Five Year Capital Improvement Plan for District facilities; and
 - (f) Discussion regarding potential repairs to sidewalks and trails located within the District by Harris County Precinct 4;
12. Discussion of possible acquisition of property owned by Second Baptist Church for a second water well; authorize any action in connection therewith;
13. Operator's Report, including:
 - (a) Monthly Report;
 - (b) Compliance with permits and regulatory requirements, including review of any notices of violations, responses to notices and remedial action taken, self-reporting forms as and if required, and correspondence to and from regulatory agencies regarding same;
 - (c) Appeals of District charges;
 - (d) Refer accounts for collection;
 - (e) Write-off of uncollectible accounts;
 - (f) Repair and maintenance of District facilities; and
 - (g) Status of water meter replacement program;
14. Consider approval of Letter Agreement for Temporary Fuel Surcharge between the District and Inframark, LLC;
15. Green Trails Monthly Report regarding supplemental law enforcement services;
16. Consider an amendment to the Emergency and Interim Water Supply Contract between the District and (i) Green Trails MUD, and (ii) West Park Municipal Utility District, and authorize any action in connection therewith;

17. Status of Interlocal Agreement between the District and Willow Fork Drainage District in connection with the installation of a hike and bike underpass on Fry Road;
18. Status of implementation of mass communication messaging system by Classic Messaging LLC; discussion regarding Opt-in Campaign relative to same; authorize any action necessary in connection therewith;
19. Attorney's Report;
20. Convene Closed Session for consultation with attorney regarding matters protected by attorney-client privilege pursuant to Section 551.071, Texas Government Code, as amended, and deliberation regarding the purchase, exchange, lease, or value of real property pursuant to Section 551.072, Texas Government Code, as amended;
21. Reconvene in Open Session and authorize any actions related to matters discussed in Closed Session; and
22. Matters for possible placement on future agendas.



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SCHWARTZ, PAGE & HARDING, L.L.P.

By: 
Eric Lai
Attorney for the District

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 623-4531 at least three business days prior to the meeting so that appropriate arrangements can be made.